



Strengthening the capacity of the nonprofit sector in Monmouth and Ocean Counties and encouraging collaboration and coordination of resources through training, resource referral, consulting and supportive services.

Certificate in Nonprofit Management Scholarship Application

A limited number of scholarships are available from the NAC for 100 percent tuition reimbursement for Brookdale Community College's Certificate in Nonprofit Management for qualified individuals who work in the nonprofit field. Scholarship funds are provided by Jersey Central Power & Light, A FirstEnergy Company.

The scholarship grant covers 100 percent reimbursement of tuition and fees up to a maximum of \$595.

- All 5 courses of Brookdale's 37.5-hour certificate program must be completed to qualify for tuition reimbursement.
- Individual courses of the program are not eligible for funding.
- Courses must be complete within a one-year time period.
- Please consult Brookdale's Professional and Personal Development bulletin for dates and times of classes. (www.brookdalecc.edu/bcd/).

Scholarship recipients receive full tuition reimbursement upon submission of all *Attendance Verification* forms signed by the instructor that show a minimum 80 percent attendance IN EACH OF THE FIVE COURSES of the certificate program.

Training Locations: Courses may be held at the Lincroft campus, or at a higher education center in Asbury Park, Keansburg, Long Branch, Wall or at the branch campus in Freehold. Students are responsible for their own transportation.

Notification: All applications will be notified by mail of selection decision.

SCHOLARSHIP APPLICATION: CERTIFICATE IN NONPROFIT MANAGEMENT

Date of Application: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Employer: _____

Employer address: _____

City: _____ State: _____ Zip Code: _____

Executive Director: _____

Employer phone: _____ E-mail _____

Start date and class as indicated in the applicable Professional and Personal Development bulletin:

APPLICATION DEADLINE

Applications must be received no later than the 10th of the month PRIOR to the month in which the initial course begins. Applicants will be notified by the end of the month in which they have applied. The scholarships are for new registrants. Scholarship funds are not given for courses completed prior to approval of an application.

HOW TO QUALIFY

Grant recipients must be employed by a nonprofit 501(c) organization for a minimum of two years prior to the application. *A letter of employment verification and recommendation from the executive director of the agency must accompany the application.*

REGISTRATION

Students are responsible for registering for each individual class. A place is not held in classes for scholarship recipients. Nonprofit Management Certificate scholarship awards are lost if not used within a one year time period.

ATTENDANCE POLICY

Student must complete all academic requirements and attend 80 percent of the classes for each of the required courses—no exceptions

Only completed applications received by the deadline will be considered.

Send Application to:

Executive Director
Nonprofit Assistance Center of Monmouth-Ocean
c/o United Way of Monmouth County
1415 Wyckoff Rd.
Farmingdale, NJ 07727

e-mail: staff@monac.org
(732) 378-5151

***Certificate in Nonprofit Management scholarships
are made possible through a generous donation by***

Jersey Central
Power & Light
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